

Quartermaster



General Information

Description: The Troop Quartermaster keeps track of troop equipment and sees that it is in good working order

Comments: The Quartermaster does most of his work around campouts. There are times when the Quartermaster has to be available to check equipment in and out.

Reports to: Senior Patrol Leader

Type: Appointed by the Senior Patrol Leader

Term: 6 months

Qualifications

Age: None

Rank: None

Experience: None

Attendance: 75% for all activities over previous 6 months

Confirmation: Nomination Approved by Scoutmaster

Performance Requirements

Training: You must attend the troop Junior Leader Training even if you have attended in the past.

Attendance: You are expected to attend 75% of all troop meetings, Patrol Leaders' Council meetings, outings, and service projects. If your attendance is low, or if you have three (3) unexcused absences in a row, you can be removed from office.

Effort: You are expected to give this job your best effort and use the adult leadership and advice when you feel they are needed.

General Leadership Responsibilities

Uniform:	Set the example by wearing your uniform correctly. This means that you will wear all of the parts of the troop uniform, shirttail tucked in, with all required badges in their correct locations.
Behavior:	Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do.
Attendance:	Set the example by being an active Scout. Be on time for meetings and activities. You must call the Senior Patrol Leader or Scoutmaster if you are not going to be at a meeting or if you suddenly have to miss an outing. You also need to make sure that the Assistant Senior Patrol Leader or his delegate is ready to assume your responsibilities. This requires you to "Be Prepared", plan ahead and this will never be an issue.

Specific Leadership Responsibilities

- Gets the US, troop, and patrol flags for meetings and ceremonies and puts them away afterwards.
- Issue equipment to the Patrols and make sure it is returned in good condition.
- Receive damage reports and new equipment requests and convey it to Committee Quartermaster.
- Make reports to the PLC on equipment condition once every three months.
- Maintain the Troop trailer in neat order. Label all storages boxes with contents.
- Set a good example.
- Enthusiastically wear the Scout uniform correctly.
- Live by the Scout Oath and Law.
- Show Scout spirit.
- Perform any additional duties as assigned by your Advisor.

Duties	What it means in Troop 780
Keep records of patrol and Troop equipment.	<ul style="list-style-type: none"> • Keep an inventory of Troop equipment. • Keep a record of equipment checked out. • Use a checklist to make sure that all the necessary equipment is taken on a campout. • Conduct a physical inventory at the beginning and end of your tenure.
Keep equipment in good repair.	<ul style="list-style-type: none"> • Make sure the Troop equipment is properly stored when returned • Identify all items that need repair and inform the SPL and the Assistant Scoutmaster in charge of equipment.
Issue equipment and see that it is returned in good order.	<ul style="list-style-type: none"> • Check out patrol and Troop equipment from the Troop inventory. • Inspect all equipment to be sure it is in good repair

	<p>before returning it to the Troop inventory.</p> <ul style="list-style-type: none"> • If Troop equipment is mistreated or damaged, make sure the responsible person provides for repair or replacement.
Keep others informed:	<ul style="list-style-type: none"> • Talk with the SPL and the Assistant Scoutmaster in charge of equipment each week to discuss equipment items of importance. • Make a list of any needed equipment repairs and give the information to the Assistant Scoutmaster. • Suggest new or replacement items.
Set a good example:	<ul style="list-style-type: none"> • Be the first to reflect the scout sign. • Maintain a positive and enthusiastic attitude. • Exhibit good self-discipline. • Have a good attendance record. • Meet your obligations on time and in full effort. • Have fun but not at the expense of everyone. Goofing off without purpose wastes time and loses the interest and respect of the other scouts. • REMEMBER: The troop will follow your example.
Wear the uniform correctly:	<ul style="list-style-type: none"> • Always conform to the Troop 780 uniform policy.
Show Scout Spirit:	<ul style="list-style-type: none"> • Use the Scout Oath and Law as an everyday guideline. • Actively participate in the activities of Troop 780. • Set an example for the other Scouts to follow.