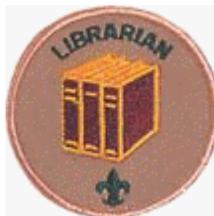


Librarian



General Information

Description: The Troop Librarian takes care of troop literature.

Comments: The library contains books of historical value as well as current materials. All together, the library is a troop resource worth hundreds of dollars. The Librarian manages this resource for the troop.

Reports to: Assistant Senior Patrol Leader

Type: Appointed by the Senior Patrol Leader

Term: 6 months

Qualifications

Age: None

Rank: None

Experience: None

Attendance: 75% for all activities over previous 6 months

Confirmation: Appointment Approved by Scoutmaster

Performance Requirements

Training: You must attend the troop Junior Leader Training even if you have attended in the past.

Attendance: You are expected to attend 80% of all troop meetings, Patrol Leaders' Council meetings, outings, and service projects. If your attendance is low, or if you have three (3) unexcused absences in a row, you can be removed from office.

Effort: You are expected to give this job your best effort and use the adult leadership and advice when you feel they are needed.

General Leadership Responsibilities

Uniform:	Set the example by wearing your uniform correctly. This means that you will wear all of the parts of the troop uniform, shirttail tucked in, with all required badges in their correct locations.
Behavior:	Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do.
Attendance:	Set the example by being an active Scout. Be on time for meetings and activities. You must call the Senior Patrol Leader or Scoutmaster if you are not going to be at a meeting or if you suddenly have to miss an outing. You also need to make sure that someone (A patrol leader if possible) is ready to assume your responsibilities. This requires you to "Be Prepared", plan ahead and this will never be an issue.

Specific Leadership Responsibilities

- Maintain a check-out/check-in system for all troop literature.
- Follow up on late returns.
- Add new or replacement items as needed.
- Collect programs and scripts from Troop and Eagle Courts of Honor for reference material.
- Keep the inventory of the Troop Library contents up to date.
- Set a good example.
- Enthusiastically wear the Scout uniform correctly.
- Live by the Scout Oath and Law.
- Show Scout spirit.

Duties	What it means in Troop 780
Set up and take care of the Troop library.	<ul style="list-style-type: none"> • Keep records of books and pamphlets owned by the Troop • Add new or replacement items as needed. • Keep books and pamphlets available for borrowing. • Keep a system of checking books and pamphlets in and out. • Follow up on late returns. • Make the Troop 780 library available to Scouts at all Troop meetings and PLC meetings. • Check books in and out and keeps records of who has checked out a book. • Make sure the library includes all merit badge pamphlets for the Eagle required merit badges. • With the ASPL, make a list of books and pamphlets that need to be added to the library and give it to the Scoutmaster.
Keep others informed:	<ul style="list-style-type: none"> • Keep a list of books and pamphlets available for review by the Scouts.

Set a good example:	<ul style="list-style-type: none"> • Be the first to reflect the scout sign. • Maintain a positive and enthusiastic attitude. • Exhibit good self-discipline. • Have a good attendance record. • Meet your obligations on time and in full effort. • Have fun but not at the expense of everyone. Goofing off without purpose wastes time and loses the interest and respect of the other scouts. • REMEMBER: The troop will follow your example.
Wear the uniform correctly:	<ul style="list-style-type: none"> • Always conform to the Troop 780 uniform policy.
Show Scout Spirit:	<ul style="list-style-type: none"> • Use the Scout Oath and Law as an everyday guideline. • Actively participate in the activities of Troop 780. • Set an example for the other Scouts to follow.