

# Assistant Senior Patrol Leader



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## General Information

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**Description:** The Assistant Senior Patrol Leader is the second highest ranking patrol leader in the troop. The Assistant Senior Patrol Leader acts as the Senior Patrol Leader in the absence of the SPL or when called upon. He also provides leadership to other junior leaders in the troop.

**Comments:** The most important part of the ASPL position is his work with the other junior leaders. The ASPL should be familiar with the other positions and stay current with the work being done.

Reports to: Senior Patrol Leader  
Type: Appointed by the Senior Patrol Leader  
Term: 6 months

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## Qualifications

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Age: None  
Rank: 1st Class or higher  
Experience: None  
Attendance: 75% for all activities over previous 6 months  
Confirmation: Appointment Approved by Scoutmaster

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## Performance Requirements

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Training: You must attend the troop Junior Leader Training even if you have attended in the past.  
Attendance: You are expected to attend 80% of all troop meetings, Patrol Leaders'

Council meetings, outings, and service projects. If your attendance is low, or if you have three (3) unexcused absences in a row, you can be removed from office.

**Effort:** You are expected to give this job your best effort and use the adult leadership and advice when you feel they are needed.

## General Leadership Responsibilities

**Uniform:** Set the example by wearing your uniform correctly. This means that you will wear all of the parts of the troop uniform, shirttail tucked in, with all required badges in their correct locations.

**Behavior:** Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do.

**Attendance:** Set the example by being an active Scout. Be on time for meetings and activities. You must call the Senior Patrol Leader or Scoutmaster if you are not going to be at a meeting or if you suddenly have to miss an outing. You also need to make sure that someone (A patrol leader if possible) is ready to assume your responsibilities. This requires you to "Be Prepared", plan ahead and this will never be an issue.

## Specific Leadership Responsibilities

- Helps the Senior Patrol Leader lead meetings and activities.
- Runs the troop in the absence of the Senior Patrol Leader.
- Helps train and supervise the Troop Scribe, Quartermaster, Instructor, Librarian, Historian, and Chaplain Aide.
- Serves as a member of the Patrol Leader's Council.
- Note: You can still have a conference with your advisor at any time. If you feel like having a discussion, just ask.

Duties	What it means in Troop 780
Be responsible for developing, planning, and implementing Troop 780 activities.	<ul style="list-style-type: none"> <li>• Working with the PLC, develop the detailed program plans for all Troop activities.</li> <li>• Type up a detailed programs plan for each month and distribute to the Troop. These are based on Adult Leader and Patrol Leader input during PLC meetings that concern troop activities (Not patrol activities).</li> <li>• Provide assistance and leadership to the Troop Instructors.</li> </ul>

<p>Help with leading the meetings and activities as called upon by the SPL.</p>	<ul style="list-style-type: none"> <li>• Make sure the Instructors know what assignments they have been given by the staff.</li> <li>• Help the SPL conduct the meetings and activities</li> <li>• Help maintain discipline.</li> </ul>
<p>Take over troop leadership in the absence of the SPL</p>	<ul style="list-style-type: none"> <li>• Take over the responsibilities of the SPL in his absence.</li> </ul>
<p>Function as a member of the PLC.</p>	<ul style="list-style-type: none"> <li>• Attend all PLC meetings so that you can inform all of the upcoming program.</li> <li>• Take notes of program ideas presented at the PLC.</li> <li>• Make a list of the things you and the Instructors are assigned.</li> </ul>
<p>Keep others informed:</p>	<ul style="list-style-type: none"> <li>• Call the SPL at least once each week to pass along information and check on preparations for meetings and activities</li> </ul>
<p>Set a good example:</p>	<ul style="list-style-type: none"> <li>• Be the first to reflect the scout sign.</li> <li>• Maintain a positive and enthusiastic attitude.</li> <li>• Exhibit good self-discipline.</li> <li>• Have a good attendance record.</li> <li>• Meet your obligations on time and in full effort.</li> <li>• Have fun but not at the expense of everyone. Goofing off without purpose wastes time and loses the interest and respect of the other scouts.</li> <li>• REMEMBER: The troop will follow your example.</li> </ul>
<p>Wear the uniform correctly:</p>	<ul style="list-style-type: none"> <li>• Always conform to the Troop 780 uniform policy.</li> </ul>
<p>Show Scout Spirit:</p>	<ul style="list-style-type: none"> <li>• Use the Scout Oath and Law as an everyday guideline.</li> <li>• Actively participate in the activities of Troop 780.</li> <li>• Set an example for the other Scouts to follow.</li> </ul>